

Entry Course in Arbitration & Alternative Dispute Resolution *Course Application Form*



CI Arb
evolving to resolve
Kenya Branch

About the Course

The Chartered Institute of Arbitrators Kenya Branch has organised the above two-day course to be held on Monday 19th and Tuesday 20th October, 2020. This course is designed to give you an understanding of the general principles and practice of arbitration and other forms of Alternative Dispute Resolution (ADR).

This Course is for you if:

- You wish to learn more about Arbitration and ADR.
- You are considering further study to become a practising Arbitrator, and wish to improve knowledge you have gained at work.
- You wish to join the Institute as an Associate Member

The Course content

EXAMINABLE	NON-EXAMINABLE
<ul style="list-style-type: none">➤ Appointment, Jurisdiction and Powers of the Arbitrator➤ Interlocutory and Preliminary Proceedings➤ Submission to the Arbitration and Disclosure of Documents➤ Procedures at the Hearing➤ Evidence➤ Costs and Interest➤ Award Writing and Essentials of a Valid Award➤ Alternative Dispute Resolution Mechanisms➤ The Arbitration Acts 1996 History and Development	<ul style="list-style-type: none">➤ The Arbitration Acts 1995➤ The Arbitration Acts 1997➤ UNICITRAL Model Law

Soft copy course notes will be available at least two weeks before the commencement of the course. Only the participants who will have registered and paid the full course fee will be eligible to access the course notes. Hard copy notes, postage or courier delivery will be at the participants cost.

Course Fees

The course fee **USD 385** The fee caters for tuition, teas & Lunch. The examination fee of **GBP 98** can also be made directly to the account number issued on the application form. The fee can also be paid by instalments provided all instalments are paid before the closing date of **Wednesday 30th September, 2020**.

Programme

- Tutorials - 19th & 20th October, 2020, from 08.30 to 17.00 hours.

FREQUENTLY ASKED QUESTIONS

What will happen at the course?

The course will take the form of a series of lectures and discussions and includes the opportunity for you to take part in identifying issues from a set scenario.

After successful completion of the 2-day course, Assessment is completed through an online multiple-choice test accessed via Learn ADR, CIArb's online learning platform. Candidates will be given 28 days to complete and submit the assessment. Candidates must achieve a minimum overall mark of 55% to pass the course. Successful candidates will be informed immediately on completion and submission of the test. The online test will be released on 15th November 2020.

There are two other Introduction courses, what is the difference and do I have to attend all three?

Because the use and flexibility of private dispute resolution is growing, the Institute recognises that some students may wish to learn more about Mediation or Construction Adjudication, so we also offer Introduction Courses specifically dealing with these topics.

You are more than welcome to attend more than one Introduction, but you only need to take one test from any one introductory program leading to Associate status.

Applications

Application forms can be obtained from TI Arb office or from our web site www.tiarb.or.tz. Application will be received on a first come first served bases.

Application forms together with the requisite course fee must be submitted on or before Friday 9^h October 2020 to the following address: -

The Course Administrator
Tanzania Institute of Arbitrators (TI Arb),
EX-NEDCO Building, 4th Floor, Room 406,
Ali Hassan Mwinyi Road,
P. O. Box 76890,
Dar es Salaam.
Email: - info@tiarb.or.tz

INTRODUCTION TO ARBITRATION & ADR -

OCTOBER 19 & 20, 2020

REGISTRATION FORM

Please complete all sections in BLOCK CAPITALS and return your completed form to:

The Course Administrator
Tanzania Institute of Arbitrators (TIArb),
EX-NEDCO Building, 4th Floor, Room 406, Ali Hassan Mwinyi Road,
P. O. Box 76890, Dar es Salaam.
Email: - info@tiarb.or.tz
+ 255753989737



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PERSONAL DETAILS

Surname:	First Name:
Other Names:	Title:
Profession/Trade	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
<u>Date of Birth:</u>	
Address:	
Postcode:	Town : Country:
Physical (Delivery) Address if different from main address (for course materials and results):	
Cell Phone:	Email:
Employer/ Firm/ Organisation	

- Bank Transfer Deposit / transfer date: /...../.....
 Cheque / Bank Draft

Any costs arising out of unpaid or uncleared cheque will be met by the applicant.

Cancellation charges will STRICTLY apply as follows:

Notice Prior to commencement of event

- ≈ Over Three weeks
≈ One to two weeks
≈ Less than one week

Cancellation charges

- Full refund
50 % refund
No refund

If payment is made by bank transfer/ deposit, this should be made payable to **TIArb, Account Number:** 0250020062300. Or

Account Number : 0250020062300
Name : TANZANIA INSTITUTE OF ARBITRATORS
Name of the bank : CRDB BANK PLC
Swift code : CORUTZTZ

Signature:

Date:

Receipt No:

Issued documents

Receiving officers Signature: