

Subject: Your declaration of consent for the processing of personal data

Dear participant,

We are pleased to invite you to the Webinar: Enhancing Access to Justice by Enhancing Arbitration in Africa – Is the World Ready to Arbitrate in Africa?

As personal data will be processed as part of the further organizational process, we would like to ask you to take note of the **data protection information** that you can find in the text below. In addition, please confirm your consent to the processing of your personal data by checking the box on the left or by entering “**I agree**” in the table below and to then send your declaration of consent to sarah.owusu@giz.de and or muhamet.brahimi@giz.de— by simply replying to this email:

Declaration of consent

I hereby consent to my personal data being stored and used by GIZ in accordance with the above statement. This agreement remains valid for a period of 2 years after signing, even if my participation is cancelled afterwards.

Please enter “I agree”

Declaration of consent (optional)

I hereby consent to my person being photographed and video-recorded as part of the delegation trip or event which may be used for the internal communication of GIZ (brochures, web presentation) in connection with the delegation trip or event. The photographs will not be used commercially and will be deleted after a maximum of 2 years.

Please enter “I agree”

Data protection notes

GIZ is authorized to collect and transmit data (*full name, function, institution*) for the purposes of organizing, carrying out and documenting the above-mentioned delegation trip or event and for further processing. We transfer your data to external service providers who support us in the following activities: storage and management of data, IT support, implementation of events. In doing so, we ensure that these service providers are carefully selected, contractually bound in accordance with data protection and regularly checked. These service providers also include companies that process your data outside the European Union or have their registered office there. For these companies, we only select companies that process the data in places for which there is an adequacy decision by the Commission (Article 45 GDPR). If this requirement is not met, we will only commission these service providers if they provide sufficient security guarantees (Article 46 GDPR), for example by agreeing on the EU standard contractual clauses.

Duration of data retention

The collected personal data (*name, function, institution*) will be stored after completion of the purpose for a further period of max. 10 years for the purpose of documentation and legal storage.

Personal data are regularly deleted when

- they are no longer needed for contractual purposes (e.g. for employment, top-ups, rental, or service contracts)

- when the individuals concerned have not given any separate authorization
- when statutory data storage obligations and periods have expired.

What are your data protection rights?

You have the right to ask for your personal data, to have it corrected if necessary, or to request that the processing be restricted or the data deleted. The data will then be deleted. The permission granted to use the personal data can also be revoked at any time. This does not affect the lawfulness of processing until the time of revocation.

If you withdraw, participation in the Delegation Trip or event organized by GIZ International Delegations is not possible. Please give the revocation by email to: sarah.owusu@giz.de and or muhamet.brahimi@giz.de

If you have any questions or complaints about this declaration or the processing, you can contact the GIZ data protection officer at the following email: datenschutzbeauftragter@giz.de.

You have the right to contact the data protection supervisory authority with complaints. The competent authority is the Federal Commissioner for Data Protection and Freedom of Information (BfDI).

Kind Regards,

Sarah Owusu and Muhamet Brahimi