

## **CALL FOR APPLICATION TO THE INTRODUCTION TO ARBITRATION TRAINING PROGRAM LEADING TO ASSOCIATE OF CIARB (ACI Arb)**

Kigali International Arbitration Centre (KIAC) through the Chartered Institute of Arbitrators (CI Arb) will organise a one day Introductory course to Arbitration leading to Associate Member of CI Arb. The course will take place on **2<sup>nd</sup> April 2019 at KIAC Office**. The deadline for registration is **28<sup>th</sup> February 2019**.

### **What are the benefits of attending the course?**

Upon successful completion of the course, candidates will have an understanding of the general principles of arbitration and key relevant aspects of the law and practice of arbitration in the Rwandan Legal system. Successful candidates will also be qualified for admission as Associate Member of the Chartered Institute of Arbitrators (CI Arb–UK) and are eligible for admission to KIAC panel of domestic arbitrators, if other requirements under KIAC arbitration Rules are met.

### **What is covered in the course?**

- An overview of arbitration in comparison with other means of settling commercial disputes
- The arbitral Tribunal, appointments, jurisdiction and powers of the arbitrator
- Preliminary Meetings and Interlocutories
- Procedure at the hearing and Evidence
- Costs and Interests
- Essentials of an award

### **How is the course organized? How are the candidates assessed?**

The course will be delivered in one day and will include lectures and tutorials conducted by senior practicing Arbitrators approved by the chartered Institute of Arbitrators as Tutors. An assignment will be given at the end of the day and candidates will be given 28 days to complete and submit the Assignment to CI Arb. Results are dispatched to candidates normally 8 to 12 weeks from the date of the submission of the Assignment, via KIAC Secretariat.

### **How to Apply**

Interested candidates are invited to complete the application form appended or to be downloaded from KIAC Website: [www.kiac.org.rw](http://www.kiac.org.rw) and submit the form via email to: [info@kiac.org.rw](mailto:info@kiac.org.rw) with copy to: [annette.mbabazi@kiac.org.rw](mailto:annette.mbabazi@kiac.org.rw) . The form is also available in hard copy at KIAC office.

### What is the cost of the Course?

The Course Cost is **600 USD** or **540,00frw**. Registration will be confirmed after payment using the following Bank details:

**Beneficiary Bank:**  
**I&M Bank Rwanda Ltd**

**Beneficiary Account name:**  
Kigali International Arbitration Centre  
**Beneficiary account number:**  
00010-5042751-02-10 (US dollars)  
0000-5042751-01-13 (Rwandan Francs)

### What is KIAC's policy on cancellation of courses?

KIAC reserves the right to change the date and venue as well as to reject an application in case the number exceeds the seats available. Candidates will be provided with adequate notice of any change. This program requires prior planning and commitment with logistics to CI Arb tutors/assessors; should a candidate wish to cancel their registration after payment confirmation, notification must be received in writing to [info@kiac.org.rw](mailto:info@kiac.org.rw) but No refund of the admission fee will be applicable.

### Contact us:

To register for the course or more information  
Annette Tamara MBABAZI  
(250) 788316099/ 0788758533  
Email: [info@kiac.org.rw](mailto:info@kiac.org.rw) / [annette.mbabazi@kiac.org.rw](mailto:annette.mbabazi@kiac.org.rw)